



Date: 30 June 2007

Ref: 89-11487 MAB

International Health Terminology Standards Development Organisation

Extraordinary General Assembly Meeting

Saturday 30 June 2007 at the IHTSDO office, Copenhagen 9 am (BST)

MINUTES OF THE MEETING

AGENDA:

1. Welcome and introductions
2. Election of Chairman of the meeting
3. Representations and Power of Attorney
4. Presentation and Adoption of Annual Budget 2007
5. Presentation and Adoption of Business Plan 2007
6. Adoption of proposed changes to the Articles of Association
7. Election of Members of Standing Committees
 - a. Content Committee
 - b. Technical Committee
 - c. Research and Innovation Committee
 - d. Quality Assurance Committee
8. Any Other Business



1. WELCOME AND INTRODUCTIONS

Chair of the Management Board Martin Severs welcomed the people attending the General Assembly meeting.

2. ELECTION OF CHAIRMAN OF THE MEETING

Advokat Martin Habersaat was elected Chairman of the meeting.

3. REPRESENTATIONS AND POWER OF ATTORNEY

The Chairman stated that the General Assembly had been convened according to the Articles, cf. clause 8.2.2, 8.2.3 and 8.2.6. Reference was made to e-mail of 5 May 2007 distributed by CEO Ulrich Andersen and the Agenda attached to this e-mail.

The following people were present by telephone:

All Nominated representatives:

Australia

Karen Gibson

New Zealand

Ted Cizadlo

Canada

Dennis Giokas

Sweden

Kristina Bränd Persson

Denmark

Arne Kverneland

United Kingdom

Ken Lunn (as proxy)

Lithuania

Vita Siniciene

United States

Betsy Humphreys

Netherlands

Eveline Castellijns

**Others:**

Martin Severs (Chairman of the Management Board)

John van Beek (Director)

Daniel Forslund (Director)

Arvydas Laurinavicius (Director)

Mike Sheridan (Director)

Vivian Auld (alternate director, NLM)

The following people were present in person:

Ulrich Andersen (CEO)

Bo Schou-Jacobsen (financial auditor)

4. PRESENTATION AND ADOPTION OF ANNUAL BUDGET 2007

CEO Ulrich Andersen introduced the Annual Budget for 2007.

The relevant documents were:

1. Budget for the financial years 2007 - 2009
2. Estimate and budget 2007-9 for IHTSDO
3. Manual to IHTSDO budget 2007

All three documents were attached to the e-mail of 28 June 2007 which distributed the final Agenda.

The General Assembly adopted unanimously the following decision:



The GA Acknowledge the BASELINE as basis for the establishment of the IHTSDO as a viable entity. The presumptions, principles and structure in BASELINE and the updated figures in ESTIMATE are adopted as the IHTSDO Budget for 2007. The GA acknowledges that these budget documents are connected to the activities and projects in the IHTSDO WORKPLAN for 2007. This plan is in process of finalization, and subsequent discussion in the Managing Board. Also it will need prioritization.

Such plan will also need a financial paragraph, with subsequent tie in to the budgets. Therefore the GA expects a more detailed financial presentation by IHTSDO in October 2007.

5. PRESENTATION AND ADOPTION OF BUSINESS PLAN 2007

CEO Ulrich Andersen introduced the Business Plan 2007.

The relevant document was:

1. IHTSDO Work Plan 2007 Version V1.00 27th June 2007.

The document was attached to the e-mail of 28 June 2007 distributing the final Agenda.

The General Assembly adopted unanimously the Business Plan and gave the following instructions to the Management Board:

1. The General Assembly asks the Management Board to assign priorities to elements of the Work Plan.
- 2 The General Assembly asks the Management Board to share and seek to achieve parts of the Work Plan through the Members.

6. ADOPTION OF PROPOSED CHANGES TO THE ARTICLES OF ASSOCIATION

The Management Board had proposed changes to the Articles of Association. The submission of the proposal was endorsed prior to the General Assembly Meeting by one or more



Members of the Association, including The Danish National Board of Health, cf. clause 8.2.24 in the Articles.

The relevant document was:

1. General Assembly Meeting 30th June 2007 - A briefing paper on the changes to the Articles of Association.

The document was attached to the e-mail of 28 June 2007 distributing the final Agenda.

All the proposed changes contained in "General Assembly Meeting 30th June 2007 - A briefing paper on the changes to the Articles of Association" were adopted unanimously by the General Assembly.

7. ELECTION OF MEMBERS OF STANDING COMMITTEES

The Members of the IHTSDO nominated the following candidates for Standing Committees:

Voting Schedule	Content com.	Technical com.	QA com.	R&I com.
Canada	Ray Simkus	Andrew Grant	Julie Richards	Francis Lau
	Guy Bisson		Kathryn Hannah	
			Olivier Bodenreider	
USA	Robert Dolin	Simon Liu	Judith Warren	Keith Campbell
	Steven Steindel	Raj Dash	Susan Matney	Stanley Huff
	Jeff Wilcke	Jim Campbell	Kathy Giannangelo	John Madden
Denmark	Stefan Schulz	Stig Kjaer Andersen	Sten Christoffersen	Hans Ahlfeldt*
				Marie-Christine Jaulent
Lithuania		Vytenis Punys		
Netherlands	Pieter Zanstra		Ronald Cornet	
Sweden	Lars Berg	Eric Sundvall	Daniel Karlsson	*
		Mikael Nystrom		
UK	Ian Arrowsmith	Gwen Smith	Ian Green	Jeremy Rogers
	Nick Booth	Ken Lunn	Roger Tackley	David Markwell
	Anne Casey	Jayne Morgan		Marcel Pooke
Australia	Paul Frosdick	Andy Bond	Colleen Brooks	Donna Thurman
New Zealand				

*Also nominated by Sweden

All candidates were elected for the Committees by the General Assembly and allocated to Geographical constituencies in the following way:

	Content Com.		Technical Com.		Q.A. Com.		R&I Com.	
Americas	Ray Simkus	1	Andrew Grant	2	Olivier Bodenreider	2	Francis Lau	1
	Steven Steindel	1	Raj Dash	2	Susan Matney	2	Stanley Huff	1
	Jeff Wilcke	1	Jim Campbell	2	Kathy Giannangelo	2	John Madden	1
Europe	Pieter Zanstra*	1	Stig Kjær Andersen	1	Sten Christoffersen	2	Hans Ahlfeldt	2
	Lars Berg	1	Vytenis Punys	1	Daniel Karlsson	2	Marie-Christine Jaulent	2
	Anne Casey	1	Jayne Morgan	1	Roger Tackley	2	Jeremy Rogers	2
Asia/Oceania	Paul Frosdick	2	Andy Bond	2	Colleen Brooks	1	Donna Thurman	1
	Stefan Schuiz (Europe)	2	Mikael Nyström (Europe)	2	Kathryn Hannah (Americas)	1		
	Ian Arrowsmith (Europe)	2	Ken Lunn (Europe)	2	Ronald Cornet (Europe)	1		
Africa	Guy Bisson (Americas)	2	Simon Liu (Americas)	1	Julie Richards (Americas)	1	Keith Campbell (Americas)	2
	Robert Dolin (Americas)	2	Eric Sundvall (Europe)	1	Judith Warren (Americas)	1	David Markwell (Europe)	2
	Nick Booth (Europe)	2	Gwen Smith (Europe)	1	Ian Green (Europe)	1	Marcel Pooke (Europe)	2

* Declined to serve subsequent to the election

8. ANY OTHER BUSINESS

CEO Ulrich Andersen informed the General Assembly of the content of the document "Membership Fees for 2008".

Meeting closed

Original Signed