



## IHTSDO Working Groups – 6 Months Update

Working Group Information	
Name of Working Group Request Submission Project Group	
Name of Working Group Chair Gwen Smith	Date 14 April 2010
Which Committee(s) does this Working Group report to? Please tick applicable box(es) below.	
<input type="checkbox"/> Content Committee	<input type="checkbox"/> Implementation & Innovation Committee
<input type="checkbox"/> Technical Committee	<input checked="" type="checkbox"/> Quality Assurance Committee
Current Status	
What were the Working Group's most significant accomplishments in the last six months?	
<ul style="list-style-type: none"> <li>• Policy Reworked to cover only SNOMED CT content</li> <li>• Skeleton Process Document agreed</li> <li>• Approval in principal from Quality Committee for submission process project</li> </ul>	
Is the Working Group presenting deliverables and/or making recommendations for consideration by the Standing Committee at the upcoming meeting?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
(If yes, please attach relevant briefing materials. As a reminder, this briefings must be available for circulation 3 weeks in advance of the Committee meeting so that Members have an opportunity to appropriately consider your suggestions and consult with colleagues.)	
What areas do you expect to focus on in the next 6 months?	
<ul style="list-style-type: none"> <li>• Ensure consistency of Content Change submission policy with other IHTSDO policies and process</li> <li>• Shepherd Policy through IHTSDO approval process</li> <li>• Identify key processes to commence process definition</li> </ul>	
Please list any deliverables/recommendations that you expect to bring forward for consideration by the Standing Committee in the next 6 months.	
<ul style="list-style-type: none"> <li>• Final draft of Content Change submission policy</li> </ul>	
Is the Working Group making recommendations for consideration by the Standing Committee at the upcoming meeting?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
(If yes, please attach relevant briefing materials.)	
# Telephone conferences last 6 months 2	# face-to-face meetings in the last 6 months none
Office Use: IHTSDO Confirmation of Report Received	
Date 14 <sup>th</sup> April 2010	Forwarded to relevant Committee(s) <input checked="" type="checkbox"/>